

# Bright Beginnings

Private Day Nursery

Dear Parents/Carers

Thank you for your enquiry regarding childcare at our nursery. Here at Bright Beginnings we take great pride in offering a safe and nurturing 'home away from home' environment catering for every individual.

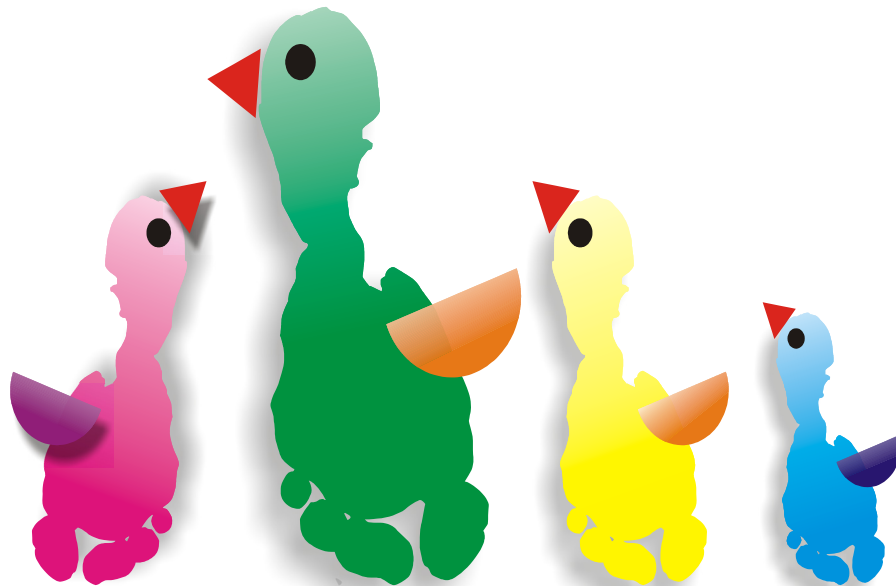
We strongly suggest a personal viewing-no appointment is necessary; however if you wish to telephone us we will be available to guide you personally. We hope that the information enclosed will be of help in your quest for childcare. If we can be of any further assistance, please do not hesitate to contact us.

Yours sincerely

Helena Mills & Zoe Sutton  
Proprietors

# Bright Beginnings

Private Day Nursery



Prospectus

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The Mission Rooms, Barton under Needwood, Staffordshire, DE13 8EB

**01283 712112**

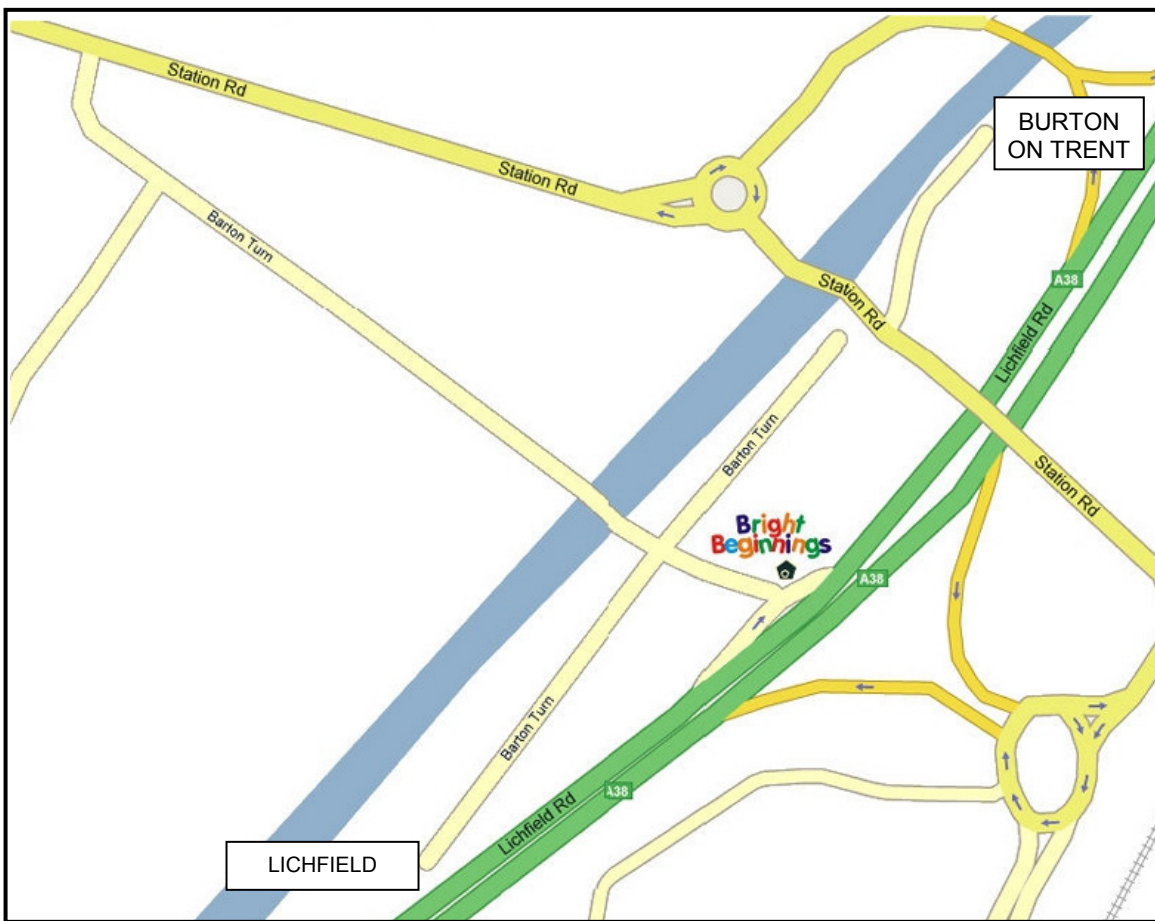
[www.brightbeginnings-daynursery.co.uk](http://www.brightbeginnings-daynursery.co.uk)

## Location

Bright Beginnings Day Nursery is located just off the A38 @ Barton-Under-Needwood turning in between Lichfield and Burton on Trent.

Bright Beginnings Private Day Nursery  
Mission Rooms  
Barton Turn  
Barton under Needwood  
Burton-on-Trent  
DE13 8EB

See Map for Details:



## **Aims & Objectives**

The foremost objective at Bright Beginnings Day Nursery is to provide a safe, stimulating and happy environment, in which your child is encouraged and helped to develop to their maximum potential. Through a variety of activities and play, we aim to give children the opportunity to express themselves freely and positively. Our well-balanced curriculum activities are intended to meet the needs of each individual child. Additionally, our warm and welcoming service works to create a great relationship between all carers, children and family, from which we can all benefit.

Further objectives of the Nursery include:

- ✓ To develop listening and concentration skills
- ✓ To encourage creativity and imagination
- ✓ To express feelings
- ✓ To develop a sense of achievement and confidence
- ✓ To enable the children to interact with other children and adults
- ✓ To become aware of the needs of others
- ✓ To develop hand, eye co-ordination, manipulative skills and gross motor skills
- ✓ To encourage independence and responsibility
- ✓ To provide communication skills
- ✓ To provide a safe environment
- ✓ To have fun!

## **Staff**

The staff at Bright Beginnings Day Nursery are a highly motivated, professional and experienced team. They have been carefully considered and chosen due to their genuine devotion to children. All staff are qualified Nursery Nurses or have had many years of childcare experience. It is the policy of the nursery to encourage ongoing staff training and professional development. All staff must undergo police checks, with senior staff being registered as 'suitable persons' by the registering authority.

## **Security**

The nursery is monitored by its fully functioning CCTV security system; it observes all persons around and accessing the building. Another safety precaution of the nursery is to ensure each visitor signs the Visitor's Book when entering and exiting the building.

## **Parental Involvement**

At Bright Beginnings the parent/guardian's role is very much respected; we value their requests and expectations extremely highly and work very hard to meet them. Also, meeting the needs of the children relies on a communicative relationship between our staff and yourselves. Parents will be regularly informed of both their child's positive and negative behavior- they are also encouraged to praise work children produce at nursery to build self-esteem and confidence. We treat even a blob on a piece of paper as a masterpiece; after all it is the child's own masterpiece; it is their idea, their creation!

We visualise our role as a shared process with you the parent/carers. We welcome visits at any time to discuss any aspect of your child's progress; any concerns or questions you may have are gladly received and answered. Furthermore, there is also a parents/carers information board to view at any time, and our policies and procedures are available to view on request.

## Facilities

Bright Beginnings offer a wide range of facilities to cater the needs of each individual child. We provide a baby unit, main room, and toddler's room- each of which provides a safe and blissful environment, which works to aid your child's progress. We help children to develop positive values, independence and self-confidence- each at their own pace, by giving many opportunities for them to discover, question, experience, learn, explore, imagine and experiment. Each activity is specifically planned and evaluated to encourage the children, in correspondence with observations made on the children to assess their stage of development. Furthermore, your child is helped to adjust daily routines and take more responsibility for their actions, in preparation for school.

### Baby Unit – Little Stars

This caters for the ages of 3-24 months. Here your baby will receive all the care and attention they need from staff whom are completely devoted to babies and work to ensure maximum safety and comfort. We take into consideration possible worries parents may have and we do our best to offer peace of mind to them, by making you and your baby's stay with us a contented and homely one.

We are flexible to maintain your baby's routine and accommodate your requests with regards to weaning. Home-cooked foods are freshly blended and chopped in relation to your baby's stage. All we ask you to provide is your baby's milk, sterilized bottles and nappies. (We do encourage all environmentally friendly nappies).

\*All toys are carefully selected to aid the early stages of development.  
Our main priority is to gain a positive relationship with yourselves; relying on good communication and trust.

### Toddlers Room – Rising Stars

This is where we introduce your child to a wider range of activities and equipment designed to stimulate early learning in all areas of development. Here throughout the day, toddlers will have plenty of opportunities to experience safe fun and excitement through activities including; singing, stories, games and free play, as well as making use of our water and sand pits.

During your every child's stay at they will develop their own personality and self-confidence. Our key role is to monitor, support and encourage your child's progress throughout their stay at Bright Beginnings.

### Main Room – Shooting Stars

Our main room is the centre of structured play within our active and varied day. The thoroughly planned activities make us of speaking, listening and language learning to ensure that children are able to express themselves clearly and confidently at a very early stage. As they begin to make friends they are also encouraged to share, talk and express their feelings.

We provide a variety of indoor toys and equipment to allow the children to play in groups or explore independently. This works to help children begin to learn various simple goals and boundaries. Educational toys are also introduced, along with 'messy play', printing and cooking, these provide daily stimulating opportunities to develop sensory experiences. Incentive to produce individual creations is also provided by displaying work in the child's room and handing work out to take home.

\*Potty training is encouraged at each individual pace so a few spare clothes may be necessary in case of a mishaps.

## Outside Play Facilities

We use our safe and secure outside play areas to give the children opportunity to play safely enabling them to develop muscle control and whole body coordination. The wide range of equipment encourages gross motor development; including a slide, climbing frame, bicycles and trikes. Exciting activities such as ball and hoop games in teams or individually occur regularly, and new skills can be acquired through balancing equipment, hopping, skipping, jumping and climbing.

## Child Development

At Bright Beginnings Nursery we work to the Early Years Foundation Stage (EYFS) this is a single quality framework for children from birth to the age of five. It brings together and replaces Birth to Three Matters, the Curriculum Guidance for the Foundation Stage and the National Standards for Under 8s Day Care and Child minding.

The overarching aim of the EYFS is to help young children achieve the five Every Child Matters outcomes to: Be healthy; Stay safe; Enjoy and achieve; Make a positive contribution and Achieve economic well-being.

The EYFS will help us to achieve this aim by a principled approach to: Setting standards; Promoting equality of opportunity; creating a framework for partnership working; Improving quality and consistency; Laying a secure foundation for future learning and development.

The EYFS has four themes: A Unique Child, Positive Relationships, Enabling Environments and Learning and Development. Each theme has an overarching Principle.

### **Theme: A Unique Child**

Principle: Every child is a competent learner from birth who can be resilient, capable, confident and self-assured.

### **Theme: Positive Relationships**

Principle: Children learn to be strong and independent from a base of loving and secure relationships with parents and/or a key person.

### **Theme: Enabling Environments**

Principle: The environment plays a key role in supporting and extending children's development and learning.

### **Theme: Learning and Development**

Principle: Children develop and learn in different ways and at different rates and all areas of Learning and Development are equally important and interconnected.

Each Principle applies to all children from birth. Each Principle is supported by four commitments that describe how the Principle can be put into practice.

The EYFS is for all children from birth to five. The principles are the starting point for effective practice giving practitioners the blocks to build on what they already do well.

The EYFS brings learning and welfare requirements together and supports continuity and coherence for all children.

Each day at Bright Beginnings children have the opportunity to make choices and select activities for themselves; this encourages self-confidence and individuality.

## **Observing Children**

A core part of our daily practice is to observe, plan and assess the children in order to deliver the next step in their development. These observations are made during Adult Focus and Child Choice activities.

## **Individual children's Folders**

Your child will have their own individual development file called 'MY STORY' to monitor their progress and development whilst at the nursery, this will be available for you to see at any time. It will include photographs (with permission), work produced, and other dialogue contributions. The file will be given to you when your child leaves us, as a record of their time with us at Bright Beginnings.

## **Meals & Dietary Requirements**

What we put into your child's mouth is as important as what we put into their mind. We aim to provide a healthy and well balanced diet for your child. Nutritionally balanced meals are freshly prepared daily on the premises; the menus are displayed each week on the parent/carers information board. We cater for alternative diets, e.g. (culture, religion, vegetarians and allergies) meals when possible are also adapted for babies and younger children. All mealtimes are supervised and the children eat within their family rooms, which provides more time for social interaction between children and staff.

Mealtimes will be:

- Breakfast until 8.30am (baby room flexible)
- Lunch between 11.45am baby room & 12.00pm main room
- Light Tea at 4.00pm
- Opportunities for snacks and drinks will also be provided throughout the day.

## **Equal Opportunities**

Equal opportunities for all children are considered of great importance at Bright Beginnings, and we therefore accept this as a pivotal part of running the nursery. All children will be treated with equal concern and assistance to provide equal opportunities for every individual.

The Role of the ENCO will be to ensure that this policy is applied to all aspects of the nursery and that all children and their families are treated with equal respect and concern).

## **Illness**

If at any point your child is ill, staff notification would be greatly appreciated. Additionally, if your child is taken ill during a session, all efforts will be made to contact yourselves or another carer from your completed registration form.

If your child shows any signs of infectious disease or virus, e.g. (diarrhea and sickness) it is necessary to contact the nursery as soon as possible. Any child with an infectious illness should be collected to prevent the spread of further infection throughout the nursery.

## Hours

The nursery is closed during bank holidays. The nursery will close over the Christmas period for one week (includes Christmas Day, Boxing Day & New Years Day). These dates will be on the parent/carers information board.

We are open Monday to Friday

8.00am – 6.00pm (Early Start Available from 7.30am)

## Fees

Early Start

£2.50 (Early starts must be pre-booked)

<b>3–24 months</b>	<b>Little Stars Full Day</b>	<b>Little Stars Sessions</b>	<b>Little Stars Sessions</b>
Times	8.00am to 6.00pm (inc all Meals & Snacks)	8.00am to 12.00pm (Breakfast) Or 1.00pm to 5.00pm (Tea)	8.00am to 1.00pm (Breakfast & Lunch) Or 12.00pm to 5.00pm (Lunch & tea)
Charge	£37.07	£22.47	£26.96

<b>2–5 years</b>	<b>Rising/Shooting Stars Full Day</b>	<b>Rising/Shooting Stars Sessions</b>	<b>Rising/Shooting Stars Sessions</b>
Times	8.00am to 6.00pm (inc all Meals & Snacks)	8.00am to 12.00pm (Breakfast till 8.30am) Or 1.00pm to 5.00pm (Tea)	8.00am to 1.00pm (Breakfast & Lunch) Or 12.00pm to 5.00pm (Lunch & tea)
Charge	£33.07	£22.47	£26.96

**Funded Sessions** Term Time Only

(Claim up to 5 FREE Funded sessions at Bright Beginnings)

The Nursery Education Grant (NEG) is a government grant which funds all children aged 3 & 4 years old to have free education before they start school. This funding is not means tested and available to all children. Bright Beginnings will apply for this funding on your behalf and the amount is credited to your bill each month.

<b>3-4 Years</b>	<b>Funded sessions</b>	<b>Funded Sessions with Lunch</b>
Times	9.30am – 12.00pm Or 1.00pm – 3.00pm	9.30am -1.00pm Or 12.00pm – 3.00pm
Charge	No Cost	Funded + £4.50

Any additional hours will be charged at a rate of £4.50

Discount of **10%** for Siblings (applied to eldest child)

## Wraparound Care

Bright Beginnings offers wraparound care! Children are welcome to join us for breakfast and then be escorted to the school ready for their morning session. Alternatively, we can pick them up in time for lunch or tea, depending what parent/carers require.

This prevents restrictions on your schedule and allows you to continue your regular working hours or even extend them if necessary (early meetings, train trips etc).

We currently provide wraparound care for children attending Thomas Russell School and Walton on Trent Infant School, if you have any specific requirements for other schools in our area please speak to a member of Management, we will do our very best to help cater for your childcare needs.

Please see staff for booking or further information on wraparound care.

	<b>Bright Stars Breakfast Club</b>	<b>Bright Stars After school Club</b>
Times	8.00am – 8.50am (inc breakfast and school drop off)	3.15pm – 6.00pm (inc pick up from school and Tea)
Charge	£5.25	£10.50

### **Childcare Vouchers**

If your employer operates a childcare voucher scheme, you can save National Insurance and Income Tax. By registering for your employer's scheme, up to £55 a week can be deducted from your salary and used to provide childcare vouchers for the same amount. This amount, which is deducted from your gross salary, is then exempt from National Insurance and Income Tax.

The Nursery relies upon fees for daily-incurred expenses such as insurance, wages, groceries and other resources. Fees are payable monthly in advance or within 5 working days of receiving your bill. Payment can be arranged by direct debit or standing order at a set monthly fee for full time places; cheque made payable to Bright Beginnings Day Nursery. (All charges are reviewed annually).

Please note: there is a fee of £5 charged for every week of late payment, fees are also still required for periods of absence due to sickness or holidays, and they are not reduced for weeks shortened by any bank holidays.

In the event of a withdrawal, we do ask for four weeks' notice in writing or payment of fees in lieu. Also, if you wish to reduce your sessions the four weeks' notice still applies.

**Finally welcome to Bright Beginnings Day Nursery, we hope you have found this information helpful, if we can help you any further please don't hesitate to talk to us.**