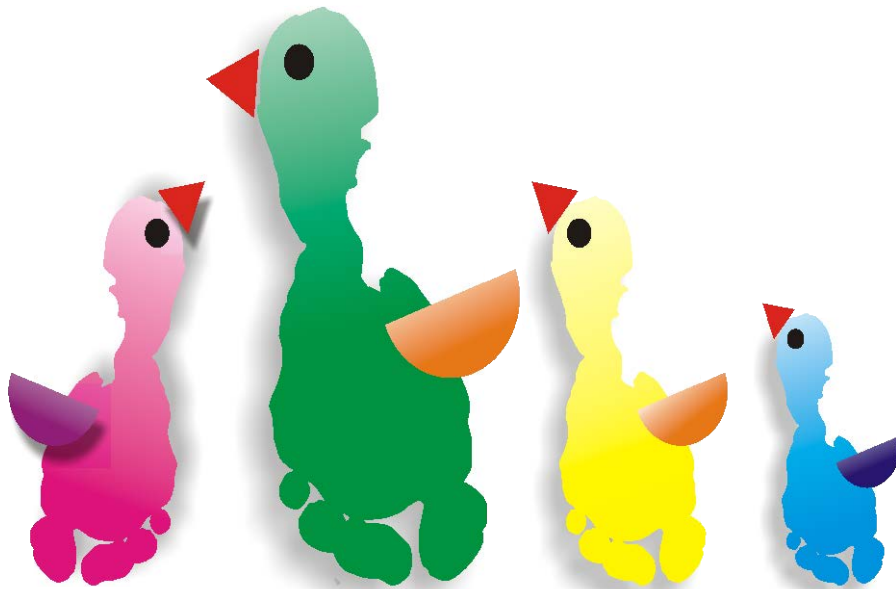


# Bright Beginnings

Private Day Nursery



## Prospectus

The Mission Rooms, Barton under Needwood, Staffordshire, DE13 8EB

**01283 712112**

[www.brightbeginnings-daynursery.co.uk](http://www.brightbeginnings-daynursery.co.uk)

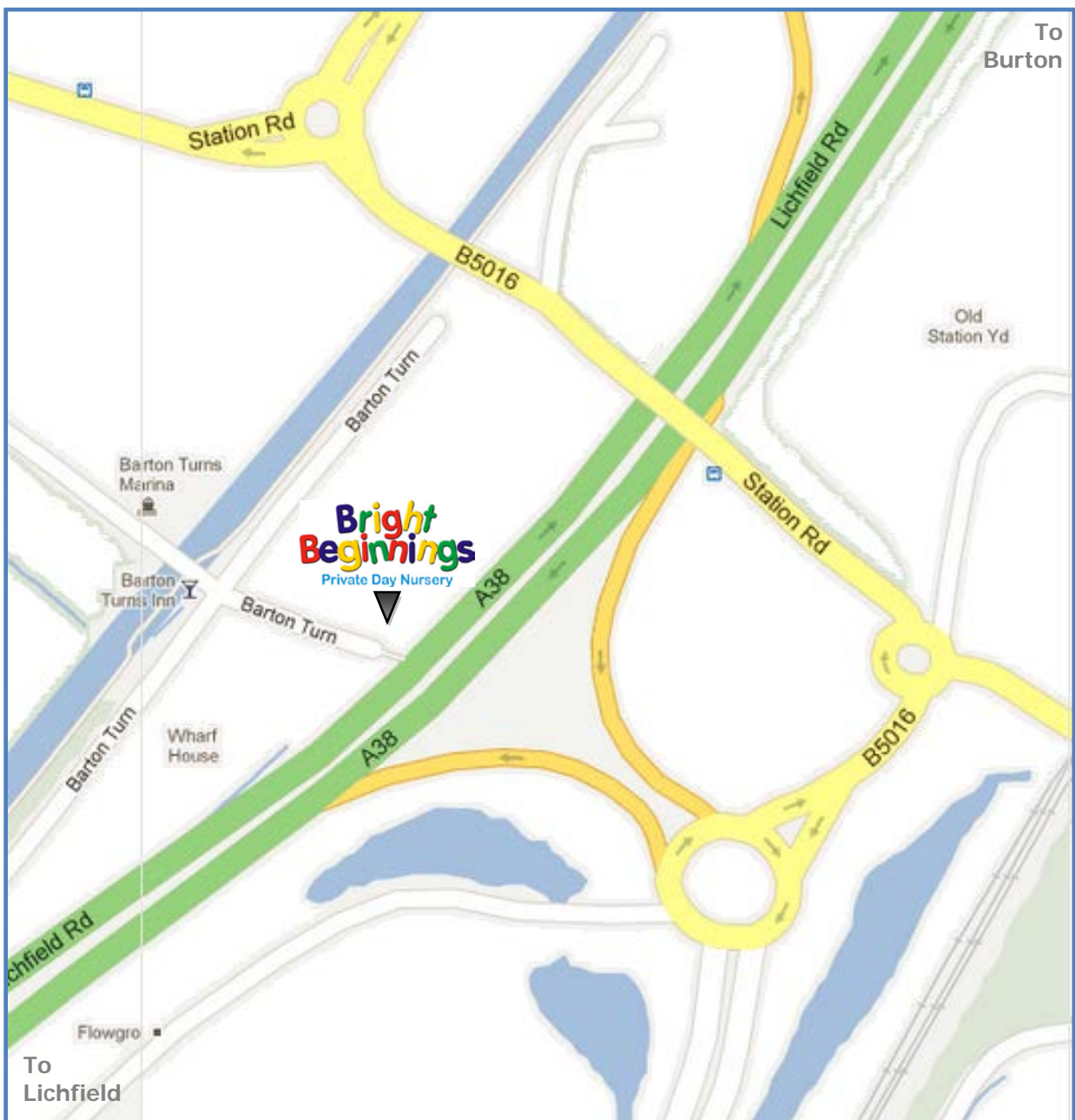
[info@brightbeginnings-daynursery.co.uk](mailto:info@brightbeginnings-daynursery.co.uk)

## Location

Bright Beginnings Day Nursery is located just off the A38 at Barton-Under-Needwood turning in between Lichfield and Burton on Trent.

Bright Beginnings Private Day Nursery  
Mission Rooms  
Barton Turn  
Barton under Needwood  
Burton-on-Trent  
DE13 8EB

See Map for Details:



## Aims & Objectives

The foremost objective at Bright Beginnings Day Nursery is to provide a safe, stimulating and happy environment, in which your child is encouraged and helped to develop to their maximum potential. Through a variety of activities and play, we aim to give children the opportunity to express themselves freely and positively. Our well-balanced curriculum activities are intended to meet the needs of each individual child. Additionally, our warm and welcoming service works to create a great relationship between all carers, children and family, from which we can all benefit.

Further objectives of the Nursery include:

- ✓ To develop listening and concentration skills
- ✓ To encourage creativity and imagination
- ✓ To express feelings
- ✓ To develop a sense of achievement and confidence
- ✓ To enable the children to interact with other children and adults
- ✓ To become aware of the needs of others
- ✓ To develop hand, eye co-ordination, manipulative skills and gross motor skills
- ✓ To encourage independence and responsibility
- ✓ To provide communication skills
- ✓ To provide a safe environment
- ✓ To have fun!

## Staff

The staff at Bright Beginnings Day Nursery are a highly motivated, professional and experienced team. They have been carefully considered and chosen due to their genuine devotion to children. All staff are qualified Nursery Nurses or have had many years of childcare experience. It is the policy of the nursery to encourage ongoing staff training and professional development. All staff must undergo police checks, with senior staff being registered as 'suitable persons' by the registering authority.

## Security

The nursery is monitored by its fully functioning CCTV security system; it observes all persons around and accessing the building. Another safety precaution of the nursery is to ensure each visitor signs the Visitor's Book when entering and exiting the building.

## Parental Involvement

At Bright Beginnings the parent/guardian's role is very much respected; we value their requests and expectations extremely highly and work very hard to meet them. Also, meeting the needs of the children relies on a communicative relationship between our staff and yourselves. Parents will be regularly informed of both their child's positive and negative behavior - they are also encouraged to praise work children produce at nursery to build self-esteem and confidence. We treat even a blob on a piece of paper as a masterpiece; after all it is the child's own masterpiece; it is their idea, their creation!

We visualise our role as a shared process with you the parent/carers. We welcome visits at any time to discuss any aspect of your child's progress; any concerns or questions you may have are gladly received and answered. Furthermore, there is also a parents/carers information board to view at any time, and our policies and procedures are available to view on request.

## Facilities

Bright Beginnings offer a wide range of facilities to cater the needs of each individual child. We provide a baby unit, main room, and toddler's room- each of which provides a safe and blissful environment, which works to aid your child's progress. We help children to develop positive values, independence and self-confidence- each at their own pace, by giving many opportunities for them to discover, question, experience, learn, explore, imagine and experiment. Each activity is specifically planned and evaluated to encourage the children, in correspondence with observations made on the children to assess their stage of development. Furthermore, your child is helped to adjust daily routines and take more responsibility for their actions, in preparation for school.

### Baby Unit – Little Stars

#### **From 3 – 24 months**

Here your baby will receive all the care and attention they need from staff whom are completely devoted to babies and work to ensure maximum safety and comfort. We take into consideration possible worries parents may have and we do our best to offer peace of mind to them, by making you and your baby's stay with us a contented and homely one.

We are flexible to maintain your baby's routine and accommodate your requests with regards to weaning. Home-cooked foods are freshly blended and chopped in relation to your baby's stage. All we ask you to provide is your baby's milk, sterilized bottles and nappies. (We do encourage all environmentally friendly nappies).

\*All toys are carefully selected to aid the early stages of development.  
Our main priority is to gain a positive relationship with yourselves; relying on good communication and trust.

### Toddlers Room – Rising Stars

#### **20 – 36 months**

This is where we introduce your child to a wider range of activities and equipment designed to stimulate early learning in all areas of development. Here throughout the day, toddlers will have plenty of opportunities to experience safe fun and excitement through activities including; singing, stories, games and free play, as well as making use of our water and sand pits.

During your every child's stay they will develop their own personality and self-confidence. Our key role is to monitor, support and encourage your child's progress throughout their stay at Bright Beginnings.

\*Potty training is encouraged at each individual pace so a few spare clothes may be necessary incase of any mishaps.

### Main Room – Shooting Stars

#### **32 – 60 months**

Our main room is the centre of structured play within our active and varied day. The thoroughly planned activities make up of speaking, listening and language learning to ensure that children are able to express themselves clearly and confidently at a very early stage. As they begin to make friends they are also encouraged to share, talk and express their feelings.

We provide a variety of indoor toys and equipment to allow the children to play in groups or explore independently. This works to help children begin to learn various simple goals and boundaries. Educational toys are also introduced, along with 'messy play', printing and cooking, these provide daily stimulating opportunities to develop sensory experiences. Incentive to produce individual creations is also provided by displaying work in the child's room and handing work out to take home.

Our practitioners thrive from seeing the children learn and develop. The children being seen as an individual is paramount to us, this is why each room doesn't have a set age in year – where your child moves through in to the next room. We base the transition period solely on the individual child.

## Outside Play Facilities

Outdoor play is essential for all children to thrive, it offers children the opportunity to practice and master emerging physical skills. We have two safe and secure outside play areas. We ensure a wide variety of equipment is available daily to support the children's holistic development. We also often have outings to the local marina where the children can explore vast fields and woodland areas all under the close supervision of our experienced team.

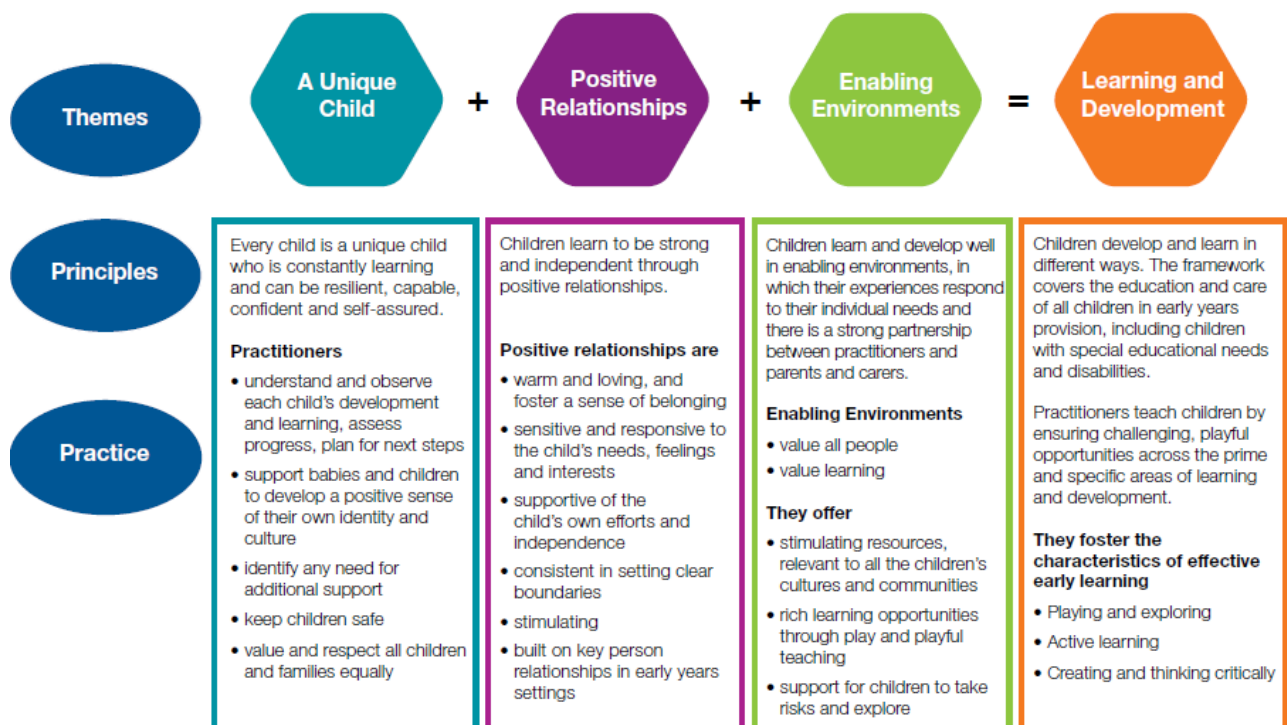
## Child Development

At Bright Beginnings Nursery we work to the Early Years Foundation Stage (EYFS) this is a single quality framework for children from birth to the age of five. It brings together and replaces Birth to Three Matters, the Curriculum Guidance for the Foundation Stage and the National Standards for Under 8s Day Care and Child minding.

The overarching aim of the EYFS is to help young children achieve the five Every Child Matters outcomes to: Be healthy; Stay safe; Enjoy and achieve; Make a positive contribution and Achieve economic well-being.

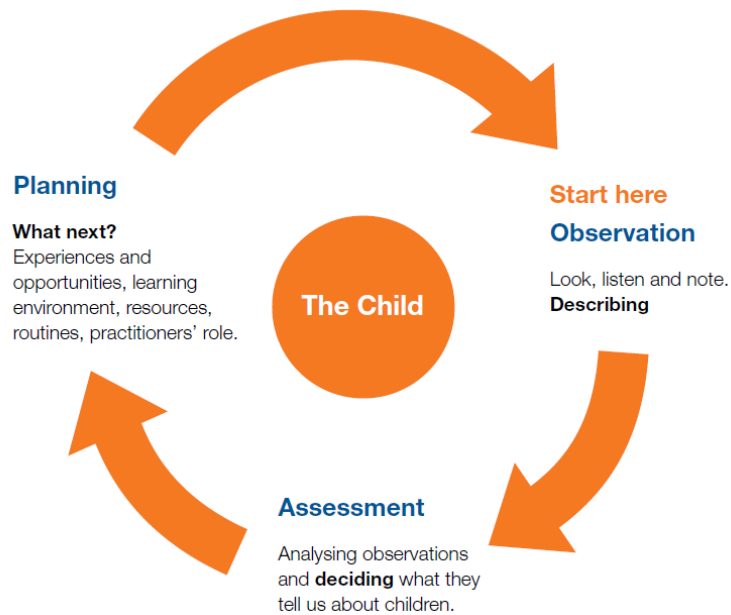
The EYFS will help us to achieve this aim by a principled approach to: Setting standards; Promoting equality of opportunity; creating a framework for partnership working; Improving quality and consistency; Laying a secure foundation for future learning and development.

The EYFS has four themes: A Unique Child, Positive Relationships, Enabling Environments and Learning and Development. Each theme has an overarching Principle.



## Using this guidance to support each child's learning and development

Development matters can help practitioners to support children's learning and development, by closely matching what they provide to a child's current needs.



## The Characteristics of Effective Learning and the prime and specific Areas of Learning and Development are all interconnected.

The ways in which the child engages with other people and their environment – playing and exploring, active learning, and creating and thinking critically – underpin learning and development across all areas and support the child to remain an effective and motivated learner.

The Unique Child reaches out to relate to people and things through the **Characteristics of Effective Learning**, which move through all areas of learning.

- playing and exploring
- active learning
- creating and thinking critically

**Prime** areas are fundamental, work together, and move through to support development in all other areas.

- Personal, Social and Emotional Development
- Communication and Language
- Physical Development

Children develop in the context of relationships and the environment around them.

This is unique to each family, and reflects individual communities and cultures.

**Specific** areas include essential skills and knowledge for children to participate successfully in society.

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

The EYFS is for all children from birth to five. The principles are the starting point for effective practice giving practitioners the blocks to build on what they already do well.

The EYFS brings learning and welfare requirements together and supports continuity and coherence for all children.

Each day at Bright Beginnings children have the opportunity to make choices and select activities for themselves; this encourages self-confidence and individuality.

### Observing Children

A core part of our daily practice is to observe, plan and assess the children in order to deliver the next step in their development. These observations are made during Adult Focus and Child Choice activities.

### Individual Children's Folders

Your child will have their own individual development file called 'MY STORY' to monitor their progress and development whilst at the nursery, this will be available for you to see at any time. It will include photographs (with permission), work produced, and other dialogue contributions. The file will be given to you when your child leaves us, as a record of their time with us at Bright Beginnings.

## Meals & Dietary Requirements

What we put into your child's mouth is as important as what we put into their mind. We aim to provide a healthy and well balanced diet for your child. Nutritionally balanced meals are freshly prepared daily on the premises; the menus are displayed each week on the parent/carers information board. We cater for alternative diets, e.g. (culture, religion, vegetarians and allergies) meals when possible are also adapted for babies and younger children. All mealtimes are supervised and the children eat within their family rooms, which provides more time for social interaction between children and staff.

Mealtimes will be:

- Breakfast until 8.30am (baby room flexible)
- Lunch between 11.45am baby room & 12.00pm main room
- Light Tea at 4.00pm
- Opportunities for snacks and drinks will also be provided throughout the day.

## Equal Opportunities

Equal opportunities for all children are considered of great importance at Bright Beginnings, and we therefore accept this as a pivotal part of running the nursery. All children will be treated with equal concern and assistance to provide equal opportunities for every individual.

The Role of the ENCO will be to ensure that this policy is applied to all aspects of the nursery and that all children and their families are treated with equal respect and concern.

## Illness

If at any point your child is ill, staff notification would be greatly appreciated. Additionally, if your child is taken ill during a session, all efforts will be made to contact yourselves or another person you have named from your completed registration form.

If your child shows any signs of infectious disease or virus, e.g. (diarrhoea and/or sickness) it is necessary to contact the nursery as soon as possible. Any child with an infectious illness should be collected to prevent the spread of further infection throughout the nursery. The recommended period to be kept away from nursery is 48 hours from last episode of diarrhoea or sickness.

A full guidance to infection control is available to view please ask if you wish to have a copy.



## Hours

The nursery is closed during bank holidays. The nursery will close over the Christmas period for one week (includes Christmas Day, Boxing Day & New Years Day). These dates will be on the parent/carers information board.

We are open Monday to Friday 8.00am – 6.00pm (Early Start Available from 7.30am)

## Fees 2017

**Early Start** 7.30am till 8.00am £3.25 (Early starts must be pre-booked)

| <b>3–24 months</b> | <b>Little Stars Full Day</b>                 | <b>Little Stars Sessions</b>                                        | <b>Little Stars Sessions</b>                                                        |
|--------------------|----------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Times              | 8.00am to 6.00pm<br>(inc all Meals & Snacks) | 8.00am to 12.00pm<br>(Breakfast)<br>Or<br>1.00pm to 5.00pm<br>(Tea) | 8.00am to 1.00pm<br>(Breakfast & Lunch)<br>Or<br>12.00pm to 5.00pm<br>(Lunch & tea) |
| Charge             | £47.80                                       | £29.10                                                              | £35.70                                                                              |

| <b>2–5 years</b> | <b>Rising/Shooting Stars Full Day</b>        | <b>Rising/Shooting Stars Sessions</b>                                           | <b>Rising/Shooting Stars Sessions</b>                                               |
|------------------|----------------------------------------------|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Times            | 8.00am to 6.00pm<br>(inc all Meals & Snacks) | 8.00am to 12.00pm (Breakfast<br>till 8.30am)<br>Or<br>1.00pm to 5.00pm<br>(Tea) | 8.00am to 1.00pm<br>(Breakfast & Lunch)<br>Or<br>12.00pm to 5.00pm<br>(Lunch & tea) |
| Charge           | £45.80                                       | £29.10                                                                          | £35.70                                                                              |

Discount of **10%** for Siblings (applied to eldest child) excludes funded and Term Time Only Children.

## Funded Sessions

Term Time Only (Up to 15hours)

The Nursery Education Grant (NEG) is a government grant which funds all children aged 3 & 4 years old to have free education before they start school. This funding is not means tested and available to all children.

Your child could also qualify for “Think 2” which entitles 2 year olds for 15 hours free funding.

Bright Beginnings add NO TOP FEE for all children aged 2, 3 & 4 years old if Term time only.

Funded Children are welcome to bring a packed lunch if hours are taken over the lunch time period.

Any additional hours will be charged at a rate of £6.00.

Any additional days/sessions required will be charged at the standard rates.

Breakfast £1.50 (Funded Children)

Lunches £2.50 (Funded Children)

Tea £2.00 (Funded Children)



## Childcare Vouchers

If your employer operates a childcare voucher scheme, you can save National Insurance and Income Tax. By registering for your employer's scheme, up to £55 a week can be deducted from your salary and used to provide childcare vouchers for the same amount. This amount, which is deducted from your gross salary, is then exempt from National Insurance and Income Tax.

## Fees

The Nursery relies upon fees for daily-incurred expenses such as insurance, wages, groceries and other resources. Fees are due on the 1<sup>st</sup> of the month and are payable monthly in advance or within 5 working days of receiving your bill. Payment can be arranged by direct debit or standing order at a set monthly fee for full time places; cheque made payable to Bright Beginnings Day Nursery. (All charges are reviewed annually).

Please note: there is a fee of £25 charged for every late payment, fees are also still required for periods of absence due to sickness or holidays, and they are not reduced for weeks shortened by any bank holidays.

In the event of a withdrawal, we do ask for four weeks' notice in writing or payment of fees in lieu. Also, if you wish to reduce your sessions the four weeks' notice still applies.

**Finally welcome to Bright Beginnings Day Nursery, we hope you have found this information helpful, if we can help you any further please don't hesitate to talk to us.**